

## Record of officer decision

<b>Decision title:</b>	Herefordshire Housing Infrastructure Fund – Property Consultants
<b>Date of decision:</b>	19 November 2018
<b>Decision maker:</b>	Director for Economy and Place
<b>Authority for delegated decision:</b>	Operational decision within an agreed budget and authority.  Chief officers scheme of delegation: 66. Housing growth, development and strategy: Director for Economy and Place
<b>Ward:</b>	All Hereford City wards;
<b>Consultation:</b>	Consultation with the cabinet member regarding the Herefordshire Housing Infrastructure Fund business case and the requirements has taken place.
<b>Decision made:</b>	That: Lambert Smith Hampton is appointed to provide a market assessment, land valuations and other property to advice as required to support the HIF business case.
<b>Reasons for decision:</b>	To provide timely property advice and service to meet the requirements of the green book business case to be submitted to the Ministry of Homes, Communities and Local Government within the timescales available.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	The procurement risk/best value has been addressed, via a call off from the ESPO 2700 Framework. A best value exercise was undertaken using the pre-procured rates and the travel costs/ disbursements. Time spent for work undertaken will be billed and the current fee estimate is £32,520.  The appointment will use the standard ESPO terms and rates. This is a requirement of a call off from the framework. The cost of the commission will be included within the funding ask to MHCLG  No other risk/finance/legal/equality considerations were identified. The call off from the ESPO 2700 framework allows for a fast appointment at pre-procured rates that demonstrate best value, therefore reducing the risk of the tight timescales whilst enabling best value to be demonstrated.
<b>Details of any alternative options considered and rejected:</b>	Not undertaking the commission – This has been discounted as it is an essential requirement of the HIF business case.  Appointing a different provider or use of a different procurement route – This has been discounted as there was no other mechanism to demonstrate best value within the timescales available.
<b>Details of any declarations of interest made:</b>	No declarations of interest made

Signed Richard Ball  
Director for Economy & Place

Date: 19 November 2018